

**LYNWOOD COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE - 12750 CITRUS PARK LANE SUITE 115
TAMPA, FL 33625**

**Board of Supervisors
Lynwood Community
Development District**

February 4, 2021

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of the Lynwood Community Development District will be held on **Friday, February 12, 2021 at 11:00 a.m.** at the offices of Lennar Homes, 4600 W. Cypress St., Tampa FL 33607, unless otherwise notified. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of Board of Supervisors'
Meeting held on October 9, 2020 Tab 1
 - B. Consideration of Operations & Maintenance
Expenditures for September thru December 2020 and
January 2021 Tab 2
- 4. BUSINESS ITEMS**
 - A. Presentation of Arbitrage Rebate Calculation Series 2019
Report Tab 3
 - B. Consideration of Resolution 2021-02; Re-Designating
Assistant Secretaries Tab 4
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. AUDIENCE COMMENTS**
- 7. SUPERVISOR REQUESTS**
- 8. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Scott Brizendine

Scott Brizendine
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lynwood Community Development District was held on **Friday, October 9, 2020 at 11:02 AM** at the offices of Lennar, located at 4600 W. Cypress Street, Suite 300, Tampa, FL 33607.

Present and constituting a quorum were:

Kelly Evans	Chairman
Laura Coffey	Vice Chair
Lori Campagna	Assistant Secretary
David Jae	Assistant Secretary

Also present were:

Bryan Radcliff	District Manager; Rizzetta & Co.
John Vericker	District Counsel; Straley Robin Vericker
Heather Wertz	District Engineer, Absolute Engineering
Maxwell Largent	Representative, Fieldstone
Scott Leroy	Representative, Fieldstone

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and roll call performed, confirming that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments

No Audience was present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on August 14, 2020

Mr. Radcliff presented the Minutes from the Board of Supervisors' meeting held August 14, 2020.

On a Motion by Ms. Evans, seconded by Ms. Campagna, with all in favor, the Board of Supervisors approved, as presented, the Minutes of the Board of Supervisors' meeting held on August 14, 2020 for the Lynwood Community Development District.
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FOURTH ORDER OF BUSINESS

**Ratification of Operations &
Maintenance Expenditures for July
and August 2020**

Mr. Radcliff presented the July and August 2020 Operation and Maintenance Expenditures to the Board.

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors ratified the July (\$5,574.79) and August (\$15,227.09) 2020 Operation and Maintenance Expenditures, for the Lynwood Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of Egis
Insurance Proposal and Invoice**

Mr. Radcliff presented the Egis Insurance Proposal and Invoice to the Board.

On a Motion by Ms. Campagna, seconded by Mr. Jae, with all in favor, the Board of Supervisors ratified the Egis Insurance Proposal and Invoice, for the Lynwood Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2021-01;
Extending Terms of District
Supervisors**

Mr. Radcliff presented Resolution 2021-01; Extending Terms of District Supervisors, in order to Parallel the District's Election Cycle with the General Election to the Board.

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors adopted Resolution 2021-01; Extending Terms of District Supervisors, in order to Parallel the District's Election Cycle with the General Election to the Board, for the Lynwood Community Development District.

SEVENTH ORDER OF BUSINESS

**Ratification of Fieldstone Proposal for
Irrigation Controller**

Mr. Radcliff presented the Fieldstone Proposal for Irrigation Controller to the Board for ratification.

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors ratified the Fieldstone Proposal for Irrigation Controller (\$1308.87), for the Lynwood Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Arbitrage Rebate
Computation Proposal**

Mr. Radcliff presented the AMTEC Arbitrage Rebate Computation Proposal to the Board.

On a motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board of Supervisors approved the AMTEC Arbitrage Rebate Computation Proposal, for the Lynwood Community Development District.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report.

B. District Engineer

Ms. Wertz gave an update on Phase 3.

C. District Manager

Mr. Radcliff informed the Board that the next scheduled meeting will be held on Friday, November 13, 2020 at 11:00 a.m. at the offices of Lennar, located at 4600 W. Cypress Street, Suite 300, Tampa FL 33607 (following all safety protocol), unless the Executive Order is extended again.

TENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Evans made the introduction of Mr. Beckert to the Board and requested a Phase 3 update.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Evans, seconded by Ms. Coffey, with all in favor, the Board adjourned the meeting at 11:4 a.m. for the Lynwood Community Development District.

Assistant Secretary

Chair / Vice Chair

Tab 2

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures September 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from September 1, 2020 through September 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$19,956.66**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Absolute Engineering, Inc.	001096	020362	Engineering Services 08/20	\$ 117.50
BOCC	001094	9086894852 08/20	2303 Dandelion St Rclm 08/20	\$ 4.36
Egis Insurance Advisors, LLC	001097	11367	Policy 100120409 10/01/20 10/01/21	\$ 5,251.00
Fieldstone Landscaping Services	001098	6132	Landscaping Maintenance 08/20	\$ 2,468.00
Fieldstone Landscaping Services	001102	6685	Irrigation Repairs 09/20	\$ 1,308.87
Rizzetta & Company, Inc.	001092	INV0000052565	District Management Fees 09/20	\$ 3,850.00
Rizzetta Technology Services	001093	INV0000006207	Monthly Website Services 09/20	\$ 100.00
Sitex Aquatics	001099	4011B	Monthly Lake Maintenance 09/20	\$ 495.00
Straley Robin Vericker	001100	18758	Legal Services 08/20	\$ 778.45
Straley Robin Vericker	001103	18923	Legal Services 09/20	\$ 161.15
Tampa Bay Times	001104	0000109025 09/16/20	Legal Advertising 09/16/20	\$ 284.50
TECO	001095	211018276116 08/20	2282 NE 19th Ave Columns 08/20	\$ 24.01
TECO	001095	211018542954 08/20	Subdivision on 19th Ave Lights 08/20	\$ 1,048.94
TECO	001095	211018619067 08/20	2398 NE 19th Ave Sign 08/20	\$ 24.25

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

September 1, 2020 Through September 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
US Bank	001101	5850647	Trustee Fees Series 2019 08/01/20-07/31/20	<u>\$ 4,040.63</u>
Report Total				<u>\$ 19,956.66</u>

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 12750 CITRUS PARK LANE · SUITE 115 · TAMPA, FLORIDA 33625

Operation and Maintenance Expenditures October 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$3,843.17**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
BOCC	001105	9086894852	2303 Dandelion St Rclm	\$ 30.04
		09/20	09/20	
Rizzetta Technology Services	001107	INV0000006412	Monthly Website Services	\$ 850.00
			10/20	
TECO	001106	211018276116	2282 NE 19th Ave	\$ 24.01
		09/20	Columns 09/20	
TECO	001106	211018542954	Subdivision on 19th Ave	\$ 1,048.94
		09/20	Lights 09/20	
TECO	001106	211018619067	2398 NE 19th Ave Sign	\$ 24.54
		09/20	09/20	
TECO	001106	221007876248	Lynwood Ph2 on 19th Ave	\$ 1,475.20
			Lights 09/20 Final	
TECO	001108	221007876248	Ph2 on 19th Ave Lights	\$ 390.44
		10/20	Final Prorated 10/20	
Report Total				<u>\$ 3,843.17</u>

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

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Operation and Maintenance Expenditures November 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2020 through November 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$27,358.11**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Absolute Engineering, Inc.	001109	020409	Engineering Services 10/20	\$ 117.50
AMTEC	001110	6446-10-20	Arbitrage Rebate Calculation Series 2019	\$ 450.00
BOCC	001111	9086894852 10/20	2303 Dandelion St Rclm 10/20	\$ 88.86
Department of Economic Opportunity	001112	83652	FY 20/21 Special District Fee	\$ 175.00
Fieldstone Landscaping Services	001116	6556	Landscaping Maintenance 09/20	\$ 2,468.00
Fieldstone Landscaping Services	001116	6925	Landscaping Maintenance 10/20	\$ 2,468.00
Fieldstone Landscaping Services	001121	7366	Landscaping Maintenance 11/20	\$ 2,468.00
Grau and Associates	001113	H4250244A277	Audit Confirmation FYE 09/30/20	\$ 26.00
Innersync	001117	18886	Website ADA Compliance	\$ 1,537.50
Rizzetta & Company, Inc.	001118	INV0000053362	District Management Fees 10/20	\$ 3,850.00
Rizzetta & Company, Inc.	001118	INV0000053618	Assessment Roll Preparation FY20-21	\$ 5,000.00
Rizzetta & Company, Inc.	001118	INV0000054231	District Management Fees 11/20	\$ 3,850.00
Rizzetta Technology Services	001114	INV0000006517	Monthly Website Services 11/20	\$ 100.00
Sitex Aquatics	001119	4111B	Monthly Lake Maintenance 10/20	\$ 495.00

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Sitex Aquatics	001122	4213B	Monthly Lake Maintenance 11/20	\$ 495.00
Straley Robin Vericker	001120	19007	Legal Services 10/20	\$ 821.50
TECO	001115	211018276116 10/20	2282 NE 19th Ave Columns 10/20	\$ 24.01
TECO	001115	211018542954 10/20	Subdivision on 19th Ave Lights 10/20	\$ 1,048.94
TECO	001115	211018619067 10/20	2398 NE 19th Ave Sign 10/20	\$ 24.36
TECO	001115	221008015820 10/20	Lynwood Ph2 On 19th Ave Lights 10/20	<u>\$ 1,850.44</u>
Report Total				<u>\$ 27,358.11</u>

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

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Operation and Maintenance Expenditures December 2020 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2020 through December 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$9,252.31**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
BOCC	001123	9086894852	2303 Dandelion St Rclm	\$ 134.12
		11/20	11/20	
Disclosure Services LLC	001128	1	Amortization Schedule	\$ 100.00
			S2019 11/20	
Fieldstone Landscaping Services	001129	7841	Landscaping Maintenance	\$ 2,468.00
			12/20	
Rizzetta & Company, Inc.	001124	INV0000054707	District Management Fees	\$ 3,850.00
			12/20	
Rizzetta Technology Services	001125	INV0000006619	Monthly Website Services	\$ 100.00
			12/20	
Sitex Aquatics	001130	4310B	Monthly Lake Maintenance	\$ 495.00
			12/20	
Straley Robin Vericker	001126	19144	Legal Services 10/20	\$ 274.50
TECO	001127	211018276116	2282 NE 19th Ave	\$ 24.80
		11/20	Columns 11/20	
TECO	001127	211018542954	Subdivision on 19th Ave	\$ 1,048.94
		11/20	Lights 11/20	
TECO	001127	211018619067	2398 NE 19th Ave Sign	\$ 24.84
		11/20	11/20	
TECO	001127	221008015820	Lynwood Ph2 On 19th Ave	\$ 732.11
		11/20	Lights 11/20	
Report Total				<u>\$ 9,252.31</u>

LYNWOOD COMMUNITY DEVELOPMENT DISTRICT

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Operation and Maintenance Expenditures January 2021 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2021 through January 31, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$13,949.08**

Approval of Expenditures:

_____	Chairperson
_____	Vice Chairperson
_____	Assistant Secretary

Lynwood Community Development District

Paid Operation & Maintenance Expenditures

January 1, 2021 Through January 31, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
BOCC	001131	9086894852	2303 Dandelion St Rclm	\$ 14.24
		12/20	12/20	
Fieldstone Landscaping Services	001137	8210	Landscaping Maintenance	\$ 2,468.00
			01/21	
Rizzetta & Company, Inc.	001132	INV0000055484	District Management Fees	\$ 3,850.00
			01/21	
Rizzetta & Company, Inc.	001136	INV0000055610	Annual Dissemination	\$ 5,000.00
			FY20-21	
Rizzetta Technology Services	001133	INV0000006718	Monthly Website Services	\$ 100.00
			01/21	
Sitex Aquatics	001138	4413B	Monthly Lake Maintenance	\$ 495.00
			01/21	
Straley Robin Vericker	001134	19250	Legal Services 12/20	\$ 244.00
TECO	001135	211018542954	Subdivision on 19th Ave	\$ 1,019.30
		12/20	Lights 12/20	
TECO	001135	211018619067	2398 NE 19th Ave Sign	\$ 23.40
		12/20	12/20	
TECO	001135	221008015820	Lynwood Ph2 On 19th Ave	\$ 735.14
		12/20	Lights 12/20	
Report Total				<u>\$ 13,949.08</u>

Tab 4

RESOLUTION 2021-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF LYNWOOD COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE ASSISTANT SECRETARIES OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Lynwood Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to appoint Assistant Secretaries.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF LYNWOOD COMMUNITY DEVELOPMENT DISTRICT:

Section 1. David Jae is appointed Assistant Secretary.

Paulo Becket is appointed Assistant Secretary.

Lori Campagna is appointed Assistant Secretary.

Matthew Huber is appointed Assistant Secretary.

Scott Brizendine is appointed Assistant Secretary.

Debby Wallace is appointed Assistant Secretary.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 12TH DAY OF FEBRUARY, 2021.

**LYNWOOD COMMUNITY
DEVELOPMENT DISTRICT**

**_____
CHAIRMAN / VICE CHAIRMAN**

ATTEST:

**_____
SECRETARY / ASSISTANT SECRETARY**